



THE  
**HISTORY FACTORY**  
A HERITAGE MANAGEMENT AGENCY

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**Position:** Project Manager, Creative Solutions

**Location:** Washington DC or Chicago

**Posting Date:** March 10, 2014

The History Factory is the heritage management agency of choice for today's leading global corporations, organizations and institutions. For over 30 years we have delivered on our mission of helping organizations discover, preserve and leverage their unique history and tell their authentic stories to meet their business challenges.

We are growing and are seeking project managers responsible for ensuring the effective planning and execution of complex heritage-based communications solutions that include digital and print formats, exhibits, publications, and integrated anniversary campaigns. Through client collaboration, effective orchestration of internal resources (co-located and virtual), and well-honed project management skills, the project manager is accountable for delivering on the creative and operational promise that has made The History Factory the leader in our field.

In partnership with our executives and business development staff, the project manager will help develop execution strategies and co-author scopes of work that address clients' needs and support The History Factory's brand and business objectives. Leading a program team and as a primary interface with the client, the project manager will provide the balanced advocacy of both the firm and the client to establish the foundation for a profitable, loyal partnership.

This position requires a minimum of five years of proven experience managing integrated communications programs as part of a corporation's communications department, within an agency, or as part of a professional services firm accountable for driving change. Direct experience with digital communications and working with heritage content and research teams is preferred. Candidates must show demonstrated application of engagement-management methodologies, processes, tools, and techniques on large accounts/projects and strong business acumen. A bachelor's degree required, master's preferred.

The right applicant is internally driven, curious, intelligent, adaptable, collaborative, a strong communicator, has exceptional problem solving skills, and a demonstrated an interest in storytelling. If this describes you and you are prepared to commit yourself to an entrepreneurial, collegial, and exceptional organization please share your resume.

In addition to interesting work in a casual and collegial work environment, we offer competitive salary, full health and dental plans, life insurance, a retirement plan and paid time off. For more information visit us at: [www.historyfactory.com](http://www.historyfactory.com) . Please send application to [Careers@historyfactory.com](mailto:Careers@historyfactory.com). EOE