



Position Senior Exhibit Designer
Location Washington, DC
Posting Date January 21, 2014

The senior exhibit designer provides dimensional and graphic design leadership as part of a larger creative team of researchers, curators and editors at The History Factory. Projects include, but are not limited to, the design of permanent corporate exhibits, traveling exhibits, interactive exhibits and environments, events and other dimensional products. As a senior member of the creative team you will help lead project teams, including setting design direction, helping to establish budgets and schedules and serving as a primary interface with clients. The senior designer also supervises the work of other designers and outside partners and vendors.

The senior exhibit designer's responsibilities include, but are not limited to:

- Develops designs from concept to finalization
- Prepares and presents visual and oral presentations
- Works with team to confirm project objectives, deliverables and other expectations in support of creative briefs
- Helps to prepare project framework including budget, schedule, audience, themes and purpose of the project
- Advises clients and fellow creative team members on the most appropriate design and media treatments to meet project objectives, budget and schedule
- Collaborates with team and executive management to ensure client and project objectives are met
- Collaborates with production specialist on budgeting and supervision of outside vendors and production contractors
- Provides advice and assistance as needed to insure optimal quality and quality control of design deliverables
- Leads others on the preparation of all design documents and specifications for client review and approval prior to release to fabricators, printers, etc.
- Anticipates project issues and needs and works cross-functionally to proactively address opportunities and potential challenges
- Provide design support during the business development cycle in support of securing new projects

Required Skills, Knowledge and Experience

- Bachelor's degree in fine arts, graphic design or visual communications or related field
- Minimum 6 years design industry experience
- High level of proficiency in Adobe Creative Suite, including Illustrator, Photoshop and InDesign
- Proficiency in SketchUp or other 3D design software
- Proficiency in Microsoft Suite



- Experience in leading client presentations
- Participation in projects from concept through completion
- Awareness of industry developments and ability to call on innovative materials and techniques as appropriate
- Knowledge of fabrication materials and processes
- Knowledge of interactive media products
- Understanding of schedule and budget planning
- Understanding of design within the context of complex projects
- Effective problem-solving and communication skills
- Demonstrated ability to work as part of a multidisciplinary team
- Staff supervision and team leadership experience

Please send your resume as well as either a link to your online portfolio or a PDF with work samples to careers@historyfactory.com